



HIGH COMMISSION for SAINT VINCENT and the GRENADINES

Please address reply to the High Commissioner

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www.svghighcom.co.uk
10 Kensington Court
London W8 5DL

Our Ref:

Your Ref:

13 April, 2021

PROTOCOLS FOR DONATIONS TO THE GOVERNMENT AND PEOPLE OF ST. VINCENT AND THE GRENADINES (SVG) THROUGH ITS EMBASSIES AND CONSULATES

(1) Before Arrival

- **Acceptance of Donation(s)**

- (i) The Ministry of Foreign Affairs (MOFA) should be contacted through their overseas Embassies/Consulates informing of any offer made by donor agencies or any other donations by concerned persons or entities. A full list of the items should be provided to the Mission.

High Commission contact details:

Jinelle Adams, Minister Counsellor - mc@svghighcom.co.uk and jinellemofa@gmail.com

Caroline de Freitas-Sawh, Counsellor - info@svghighcom.co.uk

Kimberley Dougan, Administrative Attaché – admin@svghighcom.co.uk

Mary Marc-Peterkin, High Commissioner's Private Secretary – office@svghighcom.co.uk

- (ii) Once acceptance is ascertained, the Mission will advise on the address for shipment of the items.

- **Cost Relating to Shipment**

The MOFA will ascertain whether the donor, the Missions/Consulates, line Ministries or MOFA will cover the cost of the items. Further, it is important to receive this information on a timely basis to allow sufficient time to access funds. Persons desirous of sending items to private individuals would be required to make their own arrangements, as priority is being given to the Government's relief efforts.



- **Transmission of Information to the Ministry**

The Ministry of Foreign Affairs should be informed of all donations via their overseas Embassies and Consulates, especially in cases where items donated are shipped directly to the line Ministries or designated charitable organisations identified below under heading duty-free concessions.

Additionally, in such cases the documentation for shipment should be sent through the High Commission/ Embassies which should comprise:

- (i) A list of the items donated.
- (ii) Valuation list or cost of items (*please see attached valuation template document*).
- (iii) All packages must be clearly and appropriately labelled.

- **Arrival of Items to SVG**

Upon arrival of the items to SVG the below-mentioned steps will be adhered to:

- (i) The Ministry will facilitate the process for clearance where necessary;
- (ii) The Ministry will then liaise with the respective line Ministries or designated charitable Organisations for the handing over of items.
- (iii) The Missions/Consulates will then be informed by MOFA when this process has been completed.

DUTY-FREE CONCESSIONS-RELIEF SUPPLIES

Please be advised that, until further notice, the Government of St. Vincent and the Grenadines has granted approval for a **100 per-cent waiver of IMPORT DUTY, VAT, EXCISE DUTIES, CUSTOMS SERVICE CHARGE AND THE BOTTLE LEVY ON ALL RELIEF SUPPLIES** imported into the State from friendly Governments, international organisations, charitable bodies, other entities and individuals, and **consigned** to the following:

- a) The National Emergency Management Organisation
- b) The SVG Red Cross
- c) Rotary Clubs
- d) Lions Clubs
- e) Chamber of Industry and Commerce
- f) Or any other established religious, charitable and civic organisations.



Additionally, in view of the acute shortage of potable water in the country, Cabinet also granted approval for a **100 per-cent waiver of all import taxes (IMPORT DUTY, VAT, EXCISE DUTIES, CUSTOMS SERVICE CHARGE AND THE BOTTLE LEVY)** on **all water imported into the State**.

Cabinet has also granted approval for a **100 per-cent waiver of VAT**, Import and other related Duties on all barrels with effect **from April 12, 2021 to June 30, 2021**.

MONETARY DONATIONS

The bank details for the official charity of the High Commission are:

- **NAME OF BANK:** Wise Bank
56 Shoreditch High Street
London
E1 6JJ
United Kingdom

ACCOUNT NAME UK - SVG Friendship Trust

ACCOUNT NUMBER 67153523

SORT CODE: 23-14-70

REFERENCE: VOLCANO

IBAN - GB20 TRWI 2314 7067 1535 23 (to receive GBP from UK only)

- **UK-SVG COMBINED RESPONSE TO LA SOUFRIERE ERUPTION:**

High Commission Official GoFundMe - <https://gofund.me/90dbdc94> (please visit the High Commission Facebook page for the live link)

Please note that the UK – SVG Friendship Trust is a newly registered charity, Companies House Registration Number 12787657.



EMERGENCY NEEDS LIST

Relief Item	Priority (High, Medium, Large)	QUANTITY
Water Tanks 800 gallons	H	500
Water Tank 1,000 gallons	H	500
Buckets (5 gallons)	H	5,000
Folding Cots	H	10,000
Portable Potties (Toilets)	H	150
Blankets	H	30,000
Field Tents (20ft x 20ft)	M	30
Field Tents (10ft x 10ft)	M	20
Field Kitchen	M	2
Sleeping Mats	L	1,000
Respirator masks with filters	H	1,000
Reflective Vests	M	2,000
Caution Tape (100ft roll)	M	100
Hygiene Kits	H	10,000
Disinfectants	H	5,000 gallons
Bleach	H	1,000 gallons

Liquid soap	H	5000 gallons
Food items (for impacted population 20,000)		
Water for full population of the country, 110,000 for 30 days	15 litre per day; 30 days; pop 110,000; convert to gallons at 3.875l per gallon	
Drinking and domestic hygiene water	H	12,774,194 gallons
Drinking water 24x500 ml	H	40,000
Drinking water 12x1 litre (7 days' supply)	H	28,000
Drinking water 4x4 litre	H	45,000
Water bladders collapsible	H	20,000
Water bladders collapsible	H	50
Water bladders collapsible	H	50
Mattresses	H	2,000
Mattresses	H	2,000
Water pumps		50
Disposable Food Containers or Plastic (can be reused)	H	20,000
Generators	M	100
Hand Sanitizers	H	



INFORMATION ON SHIPPING AND COLLECTION/DROP-OFF LOCATIONS

Kindly note that Waypoint Enterprises Ltd is co-ordinating the shipment of relief supplies to St. Vincent and the Grenadines on behalf of the Government. The first shipment will depart the UK on 21 April, 2021. Kindly contact the High Commission for subsequent shipping dates. Donations to the Government and People of St. Vincent and the Grenadines are being received at the following locations:

DROP-OFF/COLLECTION POINTS:

Derby

- Chair/ main contact **Pamela Samuel** 07811 171 629 and Jessie Archer 07794 981 339, Phyllis Hamblett 07908 628 530 address: 19 Thorndike Avenue, Alvaston, Derby DE24 8NA
- Phyllis Hamblett 07908 628 530
- Jess Clark 07794 981 339

Coventry

- Chair - Fiona Quaynor, 07376 461 139, address: West Indian Community Centre, Spon Street Coventry CV1 3BB.

Oxford.

- Deiana Stapleton 07957 234 405, address: 138 Balfour Road, Oxford OX4 6BT

High Wycombe

- WMCO - Sebert Graham 07899 817 876, address: Hilltop Community Centre, Crest Road, High Wycombe, HP11 1VA
- David DaSilva 07880 1992 77

Address: Connect2Serve
c/o Wycombe Community SDA Church
Victoria Street
High Wycombe
Bucks
HP11 2LU



Luton

- Chair - Joan Bailey 07768 160 744, address: Chaul End Community Centre, 515 Dunstable Rd, Luton LU4 8QN

Reading

- Contact: Marcella John 07825 126556
Duds Browne 07813 004302

London

- Claudia Jones Organisation
Address No: 6-8 Palatine Road
London N16 8SX

Days open for collections:

Wednesdays: 6.00 p.m. - 9.00 p.m.

Fridays: 10.00 a.m. - 3.00 p.m.

Saturdays: 11.00 a.m. - 4.00 p.m.

Hazel Ellis 020 8801 9357, accepting calls between 11.00 a.m. – 6 p.m.

Email: hazel.cjo@googlemail.com

Persons desirous of sending items to family members and other private individuals would be required to make their own arrangements.

Shipper Details:

Waypoint Enterprises Ltd

Unit 3 Quayside Road Southampton SO18 1DH

20% discount on all shipping costs to St Vincent and the Grenadines

Email: Sales@waypointenterprise.co.uk and Shipping@Waypointenterprise.co.uk

Office: 02380 222 256 and Mob: 07855 217 334

The Government and People of St. Vincent and the Grenadines wish to take this opportunity to express their sincere thanks and appreciation to the diaspora, friends of St. Vincent and the Grenadines, SVG Associations, other organisations, well-wishers and all concerned persons, for their continued support during this crisis.